

**St Dennis Parish Council**  
**Minutes of the Ordinary Council Meeting held in the Clay**  
**Tawc Centre on 5<sup>th</sup> November 2019 at 7.00pm**

**Present:** Cllr Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Harwood, Cllr Taylor, Cllr Howard.

**In Attendance:** Lynn Clarke Clerk, Mr D Halford Tri-Service Officer and one member of the public.

Cllr Clarke welcomed all to the meeting and asked everybody to stand for a minute's silence in honour of the late Mr Fisher who served as a Councillor for many years on St Dennis Parish Council.

**174/19 Apologies**

Cllr Kelsey and Cllr Richards: Apologies approved. Cllr Cotton absent

**175/19 Declarations of Interest**

Cllr Mrs T Edmunds, Cllr Taylor and Cllr Howard declared an interest in item 9 and were advised not to participate. Cllr Lodomez was advised that she had an interest in item 19 and not to participate. Cllr Clarke reminded all present that if any other matter arose in which they may have an interest, advice must be sought from the clerk and the council before continuing.

**176/19 Public Participation (to include Cornwall Councillors Report)**

- a) **Public Participation:** Cllr Mr N Edmunds has been approached due to the problems of anti-social behaviour that occurred in the village on Halloween evening. A suggestion has been made that parents and Councillors could form a group to walk round the village in an effort to deter this type of behaviour in the future. Mr Halford informed that various incidents have been reported to the police and are currently under investigation. Cllr Clarke aired concerns that if such a group were to be formed, they would have to ensure that it was appropriately organised. Mr Halford gave information of the Community Safety Accredited Scheme that would benefit this type of group. Mr Halford will forward further details to the office. It was agreed that Cllr Mr N Edmunds and Cllr Clarke will investigate the possibility and arrange a meeting with other interested residents to explore the idea further.

Cllr Taylor left the meeting due to ill health.

The member of the public in attendance thanked the Parish Council for their involvement with the Remembrance Parade again this year. They also expressed their disappointment at the amount of damage that is currently being experienced throughout the village.

- b) **Cornwall Councillors Report:** Cllr Greenslade provided a written report circulated to all Cllrs before the meeting outlining traffic and parking issues within the division that have occurred over the past month. As Cornwall Councillor Greenslade was not in attendance, Cllr Clarke asked those present if there was anything that they

wished to be forwarded to Cllr Greenslade to take back to Cornwall Council. No matters were put forward.

**177/19 To adopt the Minutes of the Ordinary Council Meeting held on the 1<sup>st</sup> October 2019.**

Minutes for the 1<sup>st</sup> October were approved were accepted. Proposed by Cllr Lodomez seconded by Cllr Howard. Cllr Mr N Edmunds and Cllr Harwood abstained as not present at the meeting, all others in favour.

**178/19 To note the minutes from the following meetings and adopt the recommendations therein:**

- a) General Purpose, Finance Staffing and Audit: Regular payments agreed, financial figures agreed, Financial Regulations not agreed, clerk to seek further information on regulation 5.1 for the Committee.
- b) Education Bursary Committee: Deed of Variation and the potential spend of the meeting £2059.95 were both approved.

**179/19 Matters Arising – Information only.**

Clerk advised:

- Traffic Enforcement have been contacted regarding parking on the pavement advice received to call 101 when this is occurring as this is a police matter, not parking enforcement.
- Cornwall Council will be issuing letters to residents regarding the refuse problem.
- Meeting needs to be arranged for Cllrs to discuss the tree decorating for the church Christmas tree display.
- Dogs on leads signage has been purchased and installed.
- Zebra crossings proposals have been put forward for consideration to the Community Network Highways Scheme.

**180/19 Clerks Report**

11 incidents have been to other agencies by the office over the past month.

4 incidents to the police

7 issues to Cornwall Council.

Trelavour Prazey has been cleared of bushes and the roses have been ordered. The next step is to write to residents in the houses at the back of Trelavour Prazey inviting residents to become involved and then advertise the planting of the rose bushes on social media. A date has been arranged for Sat 30<sup>th</sup> November at 1.30. Cllrs will be in attendance.

**181/19 To agree a donation to the Royal British Legion Poppy Appeal.**

**Resolved** – To donate £120 towards the appeal. Proposed by Cllr Mr N Edmunds seconded by Cllr Lodomez all in favour.

Cllr Howard and Cllr Mrs T Edmunds abstained from discussion and did not vote on this item.

**182/19 To agree a donation to the school for the loan or radios for the Memorial Parade.**

**Resolved** - To thank School staff by purchasing some confectionary for the loan of the radios. Proposed by Cllr Clarke seconded by Cllr Mr N Edmunds. All others in favour Cllr Howard and Cllr Mrs T Edmunds were invited to re-join the meeting

**183/19 Update on Neighbourhood Plan**

Cllr Mrs T Edmunds informed that the steering group need to establish how many residents there are in St Dennis from Cornwall Council. Draft questions have been drawn up for the resident's survey and funding needs to be applied for.

**184/19 Update from the Parish Council Surgery and to agree the date of the next Surgery.**

Cllr Clarke gave an update on recent surgery, and those who attended. The date for the next surgery will be December 12<sup>th</sup>. It was suggested that two surgeries are held, one from 9-11 am and another from 6-9pm. Ocean Housing Neighbourhood Team Representative will be invited to attend to offer advice. Cllr Howard and Cllr Mrs T Edmunds will attend the morning surgery. Cllr Mr N Edmunds and Cllr Clarke will attend the evening surgery.

**185/19 To discuss ideas for the 75<sup>th</sup> Anniversary of VE Day.**

Clerk informed that Rev Parker was unavailable for this event and there is a possibility that Rev Arthur will indisposed. Cllr Mr N Edmunds suggested to see if Rev Mary West or an RAF Chaplin would be able to hold a service in recognition of the Anniversary. **Action** – Clerk to investigate options and venues.

Suggestions made for a Church Service and Street Party within Fore Street. To approach local groups and ask if they would like to be involved with the organisation of the event.

**186/19 To discuss and decide if St Dennis Parish Council will pass a motion to support the Local Electricity Bill (information circulated).**

**Resolved** – To pass a motion in support of this Bill. Proposed by Cllr Mr N Edmunds seconded by Cllr Howard all in favour.

**168719 To agree the closing of the playing field for all maintenance work.**

**Resolved** – In the interest of Health and Safety to close the playing field for all scheduled maintenance work. Proposed by Cllr Mr N Edmunds, seconded by Cllr Howard all in favour.

**188/19 To agree the costs of a report to show any private water supplies on land identified for the extension of the Cemetery.**

**Resolved** – To accept the costs of £126 for the report. Proposed by Cllr Mr N Edmunds seconded by Cllr Clarke all in favour.

**189/19 To discuss the re-charge of costs incurred for memorial repairs.**

**Resolved** – Due to the fact that very few people have come forward as owners of memorials in need of repair, it was agreed not to re-charge in full, but to write to the owners and ask if they will be willing to make a contribution. Proposed by Cllr Mr N Edmunds seconded by Cllr Harwood all in favour.

**190/19 Reports from outside bodies.**

Clay Community Network Meeting – Cllr Clarke and Cllr Kelsey attended. Cllr Clarke gave a verbal report. Written report to be circulated once received.

**191/19 Consultations and surveys received up to time of meeting**

None

**192/19 Highways and Footpaths Matters**

- a) Update on footpaths – Footpath Sign has been collected by the Countryside Officers.
- b) Highways Issues – Community Network Highways Scheme for double yellow lines has been circulated and comments raised have been forwarded.

**193/19 Grant Requests**

15 from 1 Project – Declined as possible donations may help with costs.

Tuesday Friends – Grant of £250 for help with existing Garden Project. Proposed by Cllr Mrs T Edmunds seconded by Cllr Mr N Edmunds all in favour.

St Dennis Over 70's Group – Donation of £200 towards the Annual Christmas Dinner. Proposed by Cllr Mr N Edmunds seconded by Cllr Harwood.

**194/19 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.**

St Dennis Remembrance Day Parade and Service. Invitation received.

Barclays Bank – Change in cash withdrawal procedure. Letter received.

CALC Annual General Meeting invitation – To be circulated

Email changes in DBS costs received.

Community Road Safety forum meeting. Invitation received.

Trago Mills Advertisement of Pensioners week. Letter received.

St Austell Town Council. Invitation to climate emergency summit received

Barclays Bank change in mandate confirmed.

**195/19 Financial**

- a) To approve October's payments to creditors as presented to the table. The payments were accepted. Proposed by Cllr Mr N Edmunds seconded by Cllr Mrs T Edmunds. All in favour

CHQ No:	Name	Cost	Reason
100999	ClayTAWC	£1,026.55	Office Rent, Room Hire & Photocopying
DD	Microsoft	£9.48	Online services
101000	Seton	£45.36	Dogs on leads signs
101001	MA Grigg	£36.73	Weed Killer
Card	Argos	£79.99	Office Tablet
100094	Glenn Humphries Landscaping	£422.40	Playing Field Grass Cutting
101002	Glenn Humphries Landscaping	£583.20	Trelavour Prazey & Verges Grass Cuts
101002	Glenn Humphries Landscaping	£535.20	Cemetery Grass Cutting
101003	Drew Memorials	£9,540.00	Memorial Repairs
101004	GM Computers	£36.00	IT Support
101005	SLCC	£156.00	Membership Fee
101005	ALCC	£40.00	Membership Fee
101011	The Cornish Rose Company	£138.25	Village Enhancements

DD	Barclays	£19.71 Account Fee General Account
DD	Barclays	£6.00 Account Fee Playing Field Trust
101006	Seadog IT	£19.95 Website Hosting fee
101010	Cornwall Council	£60.00 Planning Training
BACS	Information Commissioners Office	£35.00 Controller of Information Registration
100095	D May & Sons	£45.16 Hurdle Chains & Padlocks
DD	Sage	£7.20 Payroll Software
DD	Google Ireland	£8.28 Secure email
101009	Central Cleaning	£356.40 Public toilet Cleaning
BACS	HMRC	£217.97 Tax & NI
BACS	Wages	£2,760.00 Staff Costs
101008	Complete Business Solutions	£131.86 Printer Ink
101008	Complete Business Solutions	£116.40 Image Drum Unit
101007	Carphone Warehouse	£35.98 Emergency phones for Clerk & Chair
101012	Duchy Cemetery's	£375.00 Interment Fee
101013	Royal British Legion	£120.00 Poppy wreaths
101015	Banner	£4.80 Multi Surface Cleaner
	Petty cash	£46.48 Petty cash top up

<b>TOTAL SPEND FOR October</b>	<u><u>£17,015.35</u></u>
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b) To approve the bank balances as at 31<sup>st</sup> September 2019.

**Approved** Proposed by Cllr Harwood, seconded by Cllr Lodomez all in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

**196/19 Confidential items –  
None**

There being no other business to be transacted the Chairman closed the meeting at 9.20pm.

Signed: .....